



CLUB RULES AND REGULATIONS

The following rules have been implemented by the Whangarei Pistol Club Incorporated (WPC).

Any dispensation from these rules must be submitted to a full Committee meeting for their consideration.

The Range Standing Orders (RSO) and Constitution take precedence over anything below if there is a conflict. A copy of the RSO is attached to the notice board inside the club rooms and on each range insofar as the RSO affects that range.

1. STANDARD SAFETY RULES & RANGE CONDUCT

- a. Upon arrival at the range gate the red flag at the entrance must be raised before shooting commences
- b. Immediately on **entering** the range complex, every member and visitor **shall** initial the attendance register or sign the visitors book.
- c. Every person entering the range complex, whether member or visitor, places themselves under the direct control and authority of the duty Range Officer (RO), Committee Member or their assistants and must at all times comply with such person's lawful directions and instructions.
- d. No person shall refuse to obey the lawful instructions of the duty RO or any other official acting in the proper function of the affairs of their office. No person shall enter or leave any range with a loaded firearm.
- e. No firearm shall be loaded until the shooter is on the firing line and the command "LOAD" has been given by the duty RO. When not at the firing line, firearms will be unloaded and decocked at all times.
- f. In the event that a loaded or unloaded firearm is dropped the RO will clear the range, including the firearm owner, the owner under no circumstances is to retrieve the dropped firearm, the RO will proceed to retrieve the firearm under NZPA rules and advise the owner that they cannot shoot for the rest of the day.
- g. Factory loaded magnum ammunition is not to be used on any range.

2. FIRING POINT RULES

- a. It is incumbent upon each shooter to make themselves familiar with the firing point commands used in the various sections (NZPA terminology).
- b. No person on the firing line shall touch a firearm while any other person is forward of the firing line.
- c. The duty RO shall personally check each shooter's firearm is cleared before declaring the range "CLEAR".
- d. The safety of competitors, range staff and spectators requires continual attention by **all** concerned.
- e. Correct firearm handling procedures must be adhered to at all times. Caution must be exercised while moving on or about the range complex. Self-discipline and a responsible attitude is necessary on the part of competitors, range staff, and spectators. Where such self-control is lacking, it is the responsibility of the duty RO to enforce such conditions, competitors are also duty bound to assist in such enforcement.
- f. The firing point will be kept clear at all times except for competitors under the control of the RO and such range staff as may be necessary. Any person, competitor or otherwise, who interferes with or annoys any competitor in any way will be warned to desist, and failure to comply will result in that person being ordered off the range.
- g. It is the duty of all shooters to clean up their firing points at the completion of their shoot.



Where applicable the range should also be swept, empty brass removed, any live rounds are to be removed from the range and disposed of in a responsible manner and in general left in a clean and tidy condition.

3. CLUB MEMBERSHIP REQUIREMENTS

- a. Club I.D. must be worn at all times. All visitors are to wear Visitor Tags.
- b. No alcohol or drugs are to be consumed prior to, or during shooting. If you are on a course of medication that will/may affect your ability to handle firearms upon your own reconnaissance. Do not attend the Club until such time that you are fit and well. Any person consuming alcohol, or under the effect of alcohol while shooting will immediately be ordered from the range, and the matter followed up with regards to further disciplinary action if deemed appropriate.
- c. Defined areas called SAFETY ZONES are set aside where members may clean or repair guns, or show them to another person. No live or fired rounds are permitted in the SAFETY ZONES.
- d. Guns may not be removed from holsters, boxes or gun bags opened in the clubrooms or outside the Safety Zone area except for Committee approved occasions, e.g. a training course or presentation.
- e. Holsters must be worn correctly with the gun belt through the trouser belt loops, or similar method of stabilizing such equipment.
- f. Willful damage to any club equipment, structure or asset caused by irresponsible shooting or any other means will not be tolerated. Such actions will result in immediate suspension and a full committee hearing to determine the future membership status of such offenders.
- g. All shooting undertaken by visitors must be directly supervised by a Whangarei Pistol Club member having a Pistol Target Shooting Endorsement and standing no greater than one (1) metre distance to the shooter to maintain control.
- h. Children under the age of 12 years may not shoot any handgun other than an air pistol.
- i. All members must be able to understand and respond to all range commands. People with hearing disabilities or language barriers must be able to show that they will be able to safely participate in pistol competitions, prior to applying to the Committee for probationary membership.

4. CLUB RANGE PROCEDURES

- a. No member shall commence live firing on any ranges unless they are accompanied by a person at all times. If more than one shooter is on the range a RO must be nominated. The RO is in complete charge of the range. Refer to 5. Range Officer clause c.
- b. Members (shooters) are responsible for firearms in their charge. Any accident means that one or more safety rules were violated. That is why the club demands that you accept full responsibility for your actions, It's your gun, you're shooting it, and you have full control of the "disaster factors". If you cannot accept responsibility, this is not the sport for you.
- c. Only NZPA holster qualified members are permitted to draw and holster a loaded handgun.
- d. Members who are not NZPA holster certified may wear a holstered handgun only while under a training program directly supervised by the club's Training Officer, qualified Holster Instructor or other authorized persons, or with special consent of the Training Officer. The Training Officer will advise the best type of holster for your gun.
- e. Target placement must be carefully considered in order that all shoot through, stray or deflecting projectiles strike harmlessly into the berm or other backstops, e.g. rubber filled barrels.
- f. Reckless disregard for yourself or others will result in immediate suspension by the duty RO or Committee Member.
- g. It is the responsibility of any member who witnesses willful damage or safety violations to act



on the matter immediately and then report the same to a committee member forthwith.

- h. The WPC committee acts within the Constitution of the Club and as such reserves the right to terminate or suspend membership.
- i. All safety violations will be dealt with immediately, as appropriate, on the range. The matter will then be referred to a full committee meeting for their consideration and ruling.
- j. In the event that a member or visitor accumulates three safety violations, that person will be required to appear before a full committee meeting wherein their membership status may be reviewed.

5. RANGE OFFICER

- a. A Club RO is a club member who has sat and passed the NZPA Club Range Officers test.
- b. At all times when there is someone shooting on the range, a suitably qualified individual is nominated as the RO – in some cases this may be the shooter themselves
- c. All shooters on the range place themselves under the direction of the RO and will comply with all shooting commands and directions given. Failure to comply with his/her lawful instructions will result in an immediate command to vacate of the premises. A warning may be issued due to safety reasons.

6. GENERAL

- a. Centre Fire and Rim Fire commencement times are 10:00am to 5:00pm during non-daylight hours being the winter period. 10:00am till 7:00pm during daylight hours being the summer period. ISSF Air Pistol commencement times are 10:00am to 10:00pm inside the Air Pistol Shed only. Any deviation from these times will incur immediate suspension pending a committee review.
 - b. Members, visitors, range staff and spectators must all wear adequate ear, eye and foot (shoes) protection while on any range.
 - c. Camouflage clothing is not to be worn at the Complex. Refer to PNZ Dress Code Policy.
 - d. Under no circumstances does a person handle someone else's firearm without permission from the owner.
 - e. All firearms are not to be left unattended on the ranges or left in the Safety Zones.
 - f. If a firearm has been left on the range or in the Safety Zone, endeavour to find the owner. Leave the firearm where it is.
 - g. All members have a responsibility to ensure that our facilities and equipment are maintained in top condition. Please be prepared and willing to attend Working Bees.
 - h. If a member purchases or manufacturers items for the benefit of the club to the value of \$500.00 or less they will be reimbursed upon receipt of these items. These items must be at the club for the member to be reimbursed. An itemized invoice with proof of purchase must be sighted by the committee. Any purchases or manufactured items that exceed \$500.00 value must go to the committee for approval first.
 - i. All members must notify the Secretary of the Club in writing any change of address/email as per the constitution
 - j. In the event that you require first aid of a minor nature, there is a first aid box located in the clubrooms, under the sign in counter.
- In the event of a serious emergency, other than a gunshot wound, dial 111.
Our address is 202A Maunu Rd.
Do not move the patient.

In the event of any firearm gunshot injury or other major incident the following procedure is to occur.

- a) Cease all firing and make safe all firearms except those involved in an accident.
- b) Render First Aid – Dial 111. If necessary & possible evacuate the person to medical facilities.



- c) Seal off the area.
- d) Make no attempt to move, remove or strip the firearm unless absolutely essential, if inclement weather it may be covered with a plastic sheet.
- e) Advise the police.
- f) Advise the club executive.
- g) Advise the Executive Officer of the NZPA.

It is important that all range users are aware of this section and fully comply with it in the event of an accident involving a firearm

7. PISTOL TARGET SHOOTING ENDORSEMENT

- a. Members are not entitled to purchase or own a handgun until they have been granted a Pistol Target Shooting Endorsement.
- b. Prior to the Committee recommending a Pistol Target Shooting Endorsement you must
 - a. have been a member of the WPC for a minimum of 6 months, and
 - b. attended an induction course, the basic training program, and
 - c. passed the NZPA club Range Officer and Safety test.

These courses are an introduction to pistol shooting which looks at all aspects of the sport. You must also have participated in no less than twelve recorded shoots during your first six months of membership.

- c. On completion of the six months membership, providing you have met the attendance and training criteria, you may approach the club secretary requesting that an application for Pistol Target Shooting Endorsement be lodged. This is not an automatic committee procedure.
- d. Once you have been granted a Pistol Target Shooting Endorsement you must abide by the Arms Act 1983 which requires you to attend an activity shoot no less than twelve times within any twelve-month interval. Failure to do so may result in your license being revoked by the police.
- e. You may apply for an exemption due to family, work or health reasons. The exemption can be for upto 25 months at which time you can either surrender your Pistol Target Shooting Endorsement or resume Club activities.

8. PISTOL TARGET SHOOTING ENDORSEMENT PROCESS

The following is an outline of the stages a member goes through during the first 6 months at the club. Members should complete each stage in order to prevent any delays further on down the track.

1. You are required to have an A category firearms license before joining the WPC
2. Interested person applies for membership at the Club.
3. Completed membership application form including electronic photo ID, electronic copy of Firearms License, club fees, and FM1 form goes to Committee for approval.
4. All members seeking to obtain Pistol Target Shooting Endorsement must also be an affiliated member of the NZPA. This is done by way of completing the electronic FM1 form (in 3 above) and the NZPA subscription fees being paid to the club.
5. Membership is approved or denied.
6. Approved candidate receives membership / I.D badge.
7. The member should attend the next possible INDUCTION COURSE with the Training Officer.
8. The member should read and thoroughly understand the club/range rules and regulations
9. The member commences the WPC structured training program.
10. Should a member be transferring from another club. If they have a Pistol Target Shooting



Endorsement upon applying to the club for membership, they do not need to go through the Pistol Target Shooting Endorsement process with WPC but will be probationary members as per the constitution.

If however, they have not completed their Pistol Target Shooting Endorsement upon application, then they will need to complete the Pistol Target Shooting Endorsement process with the WPC from the beginning.

The following criteria must be met **before** an application for a Pistol Target Shooting Endorsement is submitted to the committee.

- The applicant is a current financial member of the club.
- The member has attended an induction course
- The member has completed the basic training program.
- The member has completed no less than 12 recorded shoots at WPC in the previous 6 months
- The member must have a current New Zealand Firearms license.
- The member has served a minimum of six months at the WPC.
- Sat and passed the NZPA Safety test
- The member has sat and passed the NZPA Club Range Officers test
- Recommended by the Training Officer

Obtain an application form for "Pistol Target Shooting" endorsement from the local Police arms office. Probationary member completes this form and sends it to the club secretary.

The application for "Pistol Target Shooting " endorsement goes before the club committee.

The application for "Pistol Target Shooting" endorsement is approved or declined, then forwarded to the NZPA. The member receives application form back from the NZPA with their endorsement.

The member may now make formal application to the Police for "Pistol Target Shooting " endorsement. The Police handle the application and deal directly with the member.

To maintain your "Pistol Target Shooting" endorsement, members must:

- Be a current financial member of a recognized pistol club
- Shoot no less than twelve "recorded shoots" a year.
- Abide by the police requirements and club rules and regulations.

Failure to comply with these conditions may result in your "B" endorsement being revoked and could require all handguns on your license to be surrendered

9. APPLICATION FOR PERMIT TO PROCURE

Before a member can apply for a Permit to Procure from the Police. They will need to obtain an LE-1 form from a Club Armourer. At such time the Club Armourer will confirm they have a Pistol Target Shooting endorsement, is a current financial member of the Club, do not hold more than 12 'Pistol Target Shooting Endorsement' category pistols, as well as suitability of the pistol for use in pistol shooting competitions. Upon satisfying all these requirements the Club Armourer will issue the LE2/1form.

The LE2/1form issued is advised to the Committee for noting.



10. EXPORT OR IMPORT OF FIREARMS

The NZPA website provides for pistol shooters who wish to compete overseas, or import a firearm or parts, the necessary forms to export and/or import firearms.

The process is outlined on the NZPA website, which all clubs have to follow. Here is the link:

<http://www.pistolnz.org.nz/events/information-for-nz-shooters-travelling-overseas-to-compete.aspx>

11. TRANSFER or RESIGNATION

If a member wishes to transfer to another club then the NZPA "Letter of Transfer" shall be used if requested. Resignation from the WPC. shall be notified in writing to the Club Secretary.

LEGEND

RO Range Officer

NZPA NZ Pistol Association

RSO Range Standing Orders

WPC Whangarei Pistol Club

NZPA New Zealand Pistol Association, also known as Pistol New Zealand or PNZ